



November 29, 2006

Sandra Trainor, President
Kodiak Bengé Construction
PO Box 886
Tualatin OR 97062

NOTICE OF AWARD

The Local Contract Review Board of the City of Tigard, at their meeting of November 28, 2006, awarded your firm the contract for:

**HALL BOULEVARD SIDEWALK
(from Spruce Street to 850' south)
Project No. CIP ST06-05**

Enclosed are two copies of the contract documents that are to be signed by you. Please return the signed contracts within ten days, together with the required performance and payment bonds, and certification of insurance. Please review the portions of the contract documents regarding bonding and insurance requirements.

In order to insure prompt payment our accounting department needs a current W-9 filed with the City. A copy of the form is enclosed for your convenience. Also, you are required to have either a Tigard Business Tax or a current Metro License.

No work shall start prior to receipt of the Notice to Proceed and attending the preconstruction conference. **Please contact Zen Dutson at 503-718-2472, within ten days of the date of this letter, to schedule your preconstruction meeting.** Please bring your construction schedule, traffic control plan and erosion control plan to the preconstruction meeting.

If you have any questions regarding the above information or agreement, bonding, and insurance requirements, please call.

Sincerely,

A handwritten signature in black ink, appearing to read "Vannie T. Nguyen".

for **Vannie T. Nguyen P.E.**
Engineering Manager

Enclosures

c: Bidder's List